

## CINEMA CLUB RISK REVIEW 2024

Area	Potential Risk	Likelihood	Impact	Risk	Mitigation	Current risk	Responsible
Drivers	Night time driving causes incidents				<ul style="list-style-type: none"> <li>Ensure drivers are comfortable with nighttime driving</li> <li>Speed reduced in poor visibility</li> </ul>		Bus convenor/ club organiser
Passenger assistants	Insufficient passenger assistants to cope with the various disabilities				<ul style="list-style-type: none"> <li>Minimum one PA</li> <li>Understanding passenger issues</li> <li>Physical disabilities are minimal</li> </ul>		PAs
	Passenger assistants' limitations or incorrect handling of passengers leading to PA injury				<ul style="list-style-type: none"> <li>Passenger Handling training provided</li> </ul>		Trustees/ Club organiser
Passengers	Pick up times too long causing distress for passengers and volunteers				<ul style="list-style-type: none"> <li>Pick up hubs utilised in Crieff and Auchterarder to reduce journey times</li> </ul>		Driver/ Organiser
	Falls between bus and cinema entrance				<ul style="list-style-type: none"> <li>Bus drops off in the car park with easy access to the cinema</li> <li>Checks made to ensure no obvious hazards</li> <li>More care taken in Winter</li> <li>Trip cancelled in extreme weather</li> </ul>		Volunteers
	Falls in cinema				<ul style="list-style-type: none"> <li>Vue is committed to ensuring the health safety and wellbeing of its customers</li> </ul>		Club Organiser
	Passengers who are frail are at high risk of injury				<ul style="list-style-type: none"> <li>Based on previous trips consideration is given to not allocating them a place on the bus</li> </ul>		Club organiser
	Passengers with dementia having difficulties remembering the arrangements for the pickup and getting lost resulting in harm				<ul style="list-style-type: none"> <li>Not suitable for dementia sufferers</li> </ul>		Club organiser

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	Issues with stigma and confidence in a strange group				<ul style="list-style-type: none"> <li>All volunteers are aware of the sensitivity required in their conversations and assistance</li> <li>Smaller group of volunteers to develop familiarity</li> <li>Selective cinema pairings for seats</li> <li>Introductions prior to the outings</li> <li>Bertie Bus pays to avoid money issues</li> <li>Donations are not requested to avoid stigma</li> </ul>		Volunteers
	Passenger gets lost, distressed and delay the return				<ul style="list-style-type: none"> <li>2/3 volunteers are managing the group</li> </ul>		Club organiser
	Protection of vulnerable adults				<ul style="list-style-type: none"> <li>All volunteers are PVG checked</li> </ul>		Secretary/ Volunteers
	COVID19				<ul style="list-style-type: none"> <li>Cleaning protocols, COVID testing are in operation. All cleaning materials on the bus</li> </ul>		Volunteers

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Minibus accidents	Minibus involved in road traffic incident or accident				<ul style="list-style-type: none"> <li>Guidelines and training for Drivers and PAs in Red book, chapters 4 and 6. (Copy carried on minibus).</li> </ul>		Bus convenor Drivers
	Some injuries caused by accident may deteriorate before ambulance or professional help arrives				<ul style="list-style-type: none"> <li>First aid kit carried</li> <li>Some PAs &amp; Drivers first aid trained</li> </ul>		PAs Drivers

Risk=Likelihood x Impact

